



City of Westminster

Committee Agenda

Title: **Audit and Performance Committee**

Meeting Date: **Thursday 23rd November, 2017**

Time: **7.00 pm**

Venue: **Room 3.6/3.7, 3rd Floor, 5 Strand, London, WC2 5HR**

Members: **Councillors:**

Ian Rowley (Chairman)
Lindsey Hall
David Boothroyd
Jacqui Wilkinson

Members of the public are welcome to attend the meeting and listen to the discussion Part 1 of the Agenda

Admission to the public gallery is by ticket, issued from the ground floor reception from 6.30pm. If you have a disability and require any special assistance please contact the Committee Officer (details listed below) in advance of the meeting.



An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, please contact the Committee Officer, Reuben Segal, Senior Committee and Governance Officer.

**Tel: 020 7641 3160 Email: rsegal@westminster.gov.uk
Corporate Website: www.westminster.gov.uk**

Note for Members: Members are reminded that Officer contacts are shown at the end of each report and Members are welcome to raise questions in advance of the meeting. With regard to item 2, guidance on declarations of interests is included in the Code of Governance; if Members and Officers have any particular questions they should contact the Director of Law in advance of the meeting please.

AGENDA

PART 1 (IN PUBLIC)

1. MEMBERSHIP

To note any changes to the membership.

2. DECLARATIONS OF INTEREST

To receive declarations by Members and Officers of the existence and nature of any personal or prejudicial interests in matters on this agenda.

3. MINUTES

To approve the minutes of the meeting held on 18 September 2017.

(Pages 1 - 6)

4. GRANT THORNTON ANNUAL AUDIT LETTER 2016 - 2017

Report of Grant Thornton, External Auditor

(Pages 7 - 20)

5. PROGRESS AND UPDATE ON 2017 - 2018 AUDIT

Report of Grant Thornton, External Auditor

(Pages 21 - 38)

6. CORPORATE COMPLAINTS 2016 - 2017

Report of the Corporate Complaints and Customer Manager

(Pages 39 - 74)

7. FINANCE (PERIOD 6) AND QUARTER 2 PERFORMANCE BUSINESS PLAN MONITORING REPORTS

Report of the City Treasurer and the Director of Policy, Performance and Communications

(Pages 75 - 154)

8. AGREEMENT OF BI-BOROUGH SERVICES IN CHILDREN'S SERVICES, ADULT SOCIAL CARE AND PUBLIC HEALTH

Report of the Chief of Staff

(Pages 155 - 160)

9. **INTERNAL AUDIT 2017-18 PROGRESS REPORT (AUGUST - OCTOBER 2017)** (Pages 161 - 184)

Report of the Tri-Borough Director for Audit, Risk, Fraud and Insurance

10. **MID YEAR COUNTER FRAUD MONITORING REPORT** (Pages 185 - 206)

Report of the Head of Fraud Prevention

11. **WORK PROGRAMME AND ACTION TRACKER** (Pages 207 - 234)

12. **EXEMPT REPORTS UNDER THE LOCAL GOVERNMENT ACT 1972**

RECOMMENDED: That under Section 100 (A) (4) and Part 1 of Schedule 12A to the Local Government Act 1972 (as amended), the public and press be excluded from the meeting for the following item(s) of business because they involve the likely disclosure of exempt information on the grounds shown below and it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information:

<u>Item No</u>	<u>Grounds</u>	<u>Para. of Part 1 of Schedule 12A of the Act</u>
13	Information relating to the financial or business affairs of any particular person	3

13. **UPDATE ON THE MANAGED SERVICES PROGRAMME** (Pages 235 - 272)

Report of the Bi-Borough Director of Corporate Services

Charlie Parker
Chief Executive
15 November 2017